

The Sampfords Parish Council

KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **15th April 2025 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

25/001 Apologies for Absence

Accept apologies of absence.

24/002 Public Forum

The Public and Press are welcome to attend in accordance with the following council policies & procedures: Those wishing to speak or raise any issue are requested to do so at the public participation session at the beginning of the meeting with respect to items on the agenda and other matters that are of mutual interest. In accordance with Standing Order 3(f) the maximum time allowed for this item is 15 minutes and in accordance with standing order 3 (g) a member of the public shall not speak for more than three minutes. At the close of this item members of the public will no longer be permitted to address the council. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

24/003 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting. Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. Members with prejudicial interests will also not be permitted to speak and address the council on those interests.

24/004 Minutes

To approve the minutes of the Council meeting held on 18th March 2025 as a true record.

24/005 District & County Councillors Reports

To receive reports from both District and County councillors, discuss and agree any actions (if any)

24/006 Clerk's Report

To receive report from the Clerk / RFO, discuss and agree actions (if any).

24/007 Finance

Current Account Balance as of:	31/03/2025:	£39,248.10
Less Unpresented payments of:		£36,414.21 (playground equip / gym floor)
Net Balance:		£2,833.89
Reserves Account Balance as of:	31/03/2025:	£6,378.70

- Approve and authorise payments for this month.

24/008 Planning

- Receive report and decide what actions (if any) with regards to any parish applications for planning.

- Discuss and agree any actions regarding Cityshape Investments Ltd enquiry regarding the demand for affordable housing in The Sampfords.

24/009 **Grants**

- Discuss ZERO CARBON COMMUNITIES GRANT conditional sign off document and Verification form.
- Discuss and agree any actions regarding UKSPF grant end of year reporting form for the new playground equipment. Deadline 22nd April

24/010 **Recreation Ground**

- Discuss and agree any actions regarding quote from Wicksteed to repair small activity unit.
- Receive update regarding installation and re-installation of playground equipment.
- Receive update and decide what actions (if any) with regards to the installation of the gym flooring.

24/011 **Highways and Footpaths**

- Receive update and decide what actions (if any) with regards to the Highways S96 Consent for the installation of trees.
- Receive update and decide what actions (if any) with regards to alleged over hanging dead trees on Hall Rd.

24/012 **Speed Watch**

- Receive update regarding Speed Watch activity.
- Receive update and decide what actions (if any) with regards to Lt. Sampford speeding issues on Hawkins Hill

24/013 **Grass Cutting and Trees**

Receive update and decide what actions (if any) with regards to grass cutting in the villages.

24/014 **Closed Churchyard**

- Receive update and decide what actions (if any) with regards to repositioning tombs and levelling area.
- Receive update and decide what actions (if any) with regards to the inspection of the Church roadside trees.

24/015 **Church Clock**

Receive update and decide what actions (if any) with regards to the Church Clock.

24/016 **Liaison with the Village and Village Organisations**

- Receive update regarding activity with Village organisations.
- Receive update regarding Saffron Walden Museum 190th Anniversary Exhibition.

24/017 **Village Hall**

Receive update and decide what actions (if any) with regards to the revision of the agreement between Essex County Council and the Village Hall.

24/018 **Matters to be Raised by Members for the Next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

24/019 **Next Parish Council Meeting**

20th May 2025

24/020 **Meeting Close**

Signed... Kevin Kelson ... Clerk & RFO Dated 8th April 2025.