

The Sampfords Parish Council

LUKE BROWN

Clerk & RFO

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Village Hall, Great Sampford,

Saffron Walden, CB10 2RL

Tel: 07713 926 645

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL COUNCIL** to be held at **The Sampfords Village Hall** on **18th JUNE 2024 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

24/48 New Chairman and Co-opted members to sign the declaration of acceptance of office

The newly elected chairman must sign the declaration of acceptance of office.

24/49 Apologies for Absence

Accept apologies of absence.

24/50 Public Forum

Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at the public participation session with respect to items on the agenda and other matters that are of mutual interest.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the council and members with prejudicial interests will also not be permitted to speak and address the council on those interests.

24/51 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

24/52 Minutes

Approve the minutes of the Council meeting held on the 21st of May 2024 as a true record.

24/53 District & County Councillors Reports

Receive reports from District and County councillors.

24/54 Clerk's Report

Receive report from the Clerk.

24/55 Action Tracker

Review action tracker.

24/56 Finance

Approve payments for this month and appoint authoriser.

Current Account Balance as of the 01/06/2024: £34,484.54

Reserves Account Balance as of the 01/06/2024: £25,993.01

24/56.1 Internal Audit Report

To approve the Internal Audit Report.

24/56.2 Annual Governance Return

To review and approve the Annual Governance Return 2023/24.

24/56.3 Annual Accountancy Return

To approve the Annual Accountancy Return 2023/24

24/57 Planning

Consider commenting on new planning applications.

24/58 Highways and Footpaths

Consider action regarding highways and footpath issues.

24/58.1 Speed Sign

Council to consider action regarding the speed sign that's not working.

24/58.2 Village Signs

Consider action to renewing the village signs.

24/59 Speed Watch

Receive report from Cllr Welch.

24/60 Recreation Ground

Consider action on recreation ground.

24/60.1 Children's Play Area

Consider action regarding renovations to the children's play area.

24/60.2 Outdoor Gym

Outdoor Gym installation to be confirmed closer to Summer when the ground is firmer.

24/61 Grass Cutting and Trees

Consider action regarding grass cutting in the village.

24/62 Closed Churchyard

Receive update and consider any action regarding the closed Churchyard.

24/63 Church Clock

Council to consider any action regarding the Church Clock.

24/64 **Website and IT**

Consider quotes to move web & email hosting to a new provider.

24/65 **Liaison with the Village and Village Organisations**

Receive report from Cllr Beaney.

24/66 **Village Hall**

Receive report from Cllr Rees.

24/67 **Phone Box**

Consider any action regarding the Phone Box.

24/68 **Matters to be Raised by Members for the Next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

24/69 **Next Parish Council Meeting**

16th July 2024

24/70 **Meeting Close**

Signed... .. Clerk & RFO Dated June 2024, the Public and Press are welcome to attend. A PUBLIC PARTICIPATION SESSION IS HELD AT THE BEGINNING OF THE MEETING where contributions are always welcome at the Chairman's discretion.