

The Sampfords Parish Council

KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **20TH AUGUST 2024 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

24/93 **Apologies for Absence**

Accept apologies of absence.

24/94 **Public Forum**

Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at the public participation session with respect to items on the agenda and other matters that are of mutual interest.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes, at the close of this item members of the public will no longer be permitted to address the council and members with prejudicial interests will also not be permitted to speak and address the council on those interests.

24/95 **Members' Declarations of interest**

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

24/96 **Minutes**

Approve the minutes of the Council meeting held on the 16th JULY 2024 as a true record.

24/97 **District & County Councillors Reports**

Receive reports from District and County councillors.

24/98 **Clerk's Report**

24/98.1 Receive report from the Clerk.

24/98.2 Agree and sign Clerk's employment contract

24/99 **Finance**

Current Account Balance as of: 31/07/2024: £33,285.42

Reserves Account Balance as of: 31/07/2024: £26,090.22

24/99.1 Approve and authorise payments for this month

24/99.2 Receive update regarding meetings with Barclays Bank, particularly revised bank mandate and account sweeping.

24/100 **Grants**

Receive update regarding:

- Stansted Airport Flagship Scheme for renovations to the children's play area.
- Community Grant for Community Buildings
- Energy Efficiency Grants for residents
- Levelling up Grant

24/101 **Planning**

24/101.1 **Applications**

UTT/24/1816/HHF Hill Road Bungalow, Hill Road, Great Sampford

24/101.2 **Local Plan**

Receive update regarding Local Planning update from UDC

24/102 **Website and IT**

24/102.1 Receive update regarding recent changes to the website data.

24/102.2 Consider quotes to improve / move web & email hosting to a new provider.

24/103 **Recreation Ground**

Consider action on recreation ground.

24/103.1 **Children's Play Area**

Receive update regarding purchasing new equipment

24/103.2 **Outdoor Gym**

Receive update regarding Outdoor Gym installation.

24/104 **Parish Council Assets**

24/104.1 Discuss and agree asset register

24/104.2 Receive report regarding defibrillators onsite inspection

24/105 **Highways and Footpaths**

Consider action regarding highways and footpath issues.

24/105.1 **Speed Sign**

Receive update regarding plans to fix the village speed sign.

24/105.2 **Village Signs**

Receive update regarding broken village byway signs.

24/106 **Speed Watch**

Receive update regarding Speed Watch activity.

24/107 Grass Cutting and Trees

Consider action regarding grass cutting in the village.

24/107.1 Complaint

Receive update regarding a complaint from a member of the public concerning timing of grass cutting.

24/108 Closed Churchyard

Receive update and consider any action concerning the closed Churchyard.

24/109 Church Clock

Receive update regarding any action concerning the Church Clock.

24/110 Liaison with the Village and Village Organisations

Receive update regarding activity with Village organisations.

24/111 Village Hall

Receive update regarding revision of the agreement between Essex County Council and the Village Hall

24/112 Phone Box

Receive update regarding any action concerning the usage of the Phone Box.

24/113 Matters to be Raised by Members for the Next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

24/114 Next Parish Council Meeting

17th September 2024

24/115 Meeting Close

Signed...Kevin Kelson... Clerk & RFO Dated 15th August 2024, the Public and Press are welcome to attend. A PUBLIC PARTICIPATION SESSION IS HELD AT THE BEGINNING OF THE MEETING where contributions are always welcome at the Chairman's discretion.