

The Sampfords Parish Council

KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **17TH DECEMBER 2024 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

24/181 Apologies for Absence

Accept apologies of absence.

24/182 Public Forum

Members of the public are welcome to attend the Parish Council meeting. Those wishing to speak or raise any issue are requested to do so at the public participation session with respect to items on the agenda and other matters that are of mutual interest.

Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. Members with prejudicial interests will also not be permitted to speak and address the council on those interests.

24/183 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting.

24/184 Minutes

To Approve the minutes of the Council meeting held on the 19th November 2024 as a true record.

24/185 District & County Councillors Reports

To receive reports from District and County councillors.

24/186 Clerk's Report

To receive report from the Clerk / RFO, discuss and agree any actions.

24/187 Finance

Current Account Balance as of: 30/11/2024: £29,714.78

Reserves Account Balance as of: 31/10/2024: £26,187.79

24/187.1 Approve and authorise payments for this month.

3236645 £979.20

Broxap (installation of final piece of gym equipment)

18107 £192.00

EALC (Clerk Training)

18133	£312.00	EALC (Clerk Training)
N/A	£5.00	UALC (Annual Membership)
N/A	£400.00	AMBO (Annual Donation)

24/187.2 To discuss and agree the 2024-25 budget forecast to year-end

24/187.3 To discuss and agree the Budget and set Precept for 2025/26

24/188 Planning

24/188.1 Parish Planning

- Receive report and decide what actions (if any) with regards to any parish applications for planning.

24/188.2 Neighbourhood Plan

- Receive report and decide what actions (if any) with regards to the Sampfords Neighbourhood Plan

24/189 Website and IT

Receive report and decide what actions (if any) with regards to Requirements Specification Document to obtain quotes to migrate web & email hosting / data storage to a new provider.

24/190 Grants

Receive report and decide what actions (if any) with regards to Uttlesford District Council Energy Grant

24/191 Recreation Ground

24/191.1 Children's Play Area

Receive update and decide what actions (if any) with regards to purchasing new equipment.

24/191.2 Outdoor Gym

Receive update and decide what actions (if any) with regards to outstanding gym installation.

24/192 Highways and Footpaths

24/192.1 Local Roads

Receive update regarding letter to Essex Highways Dept.

24/192.2 Hedge Cutting

Receive update and decide what actions (if any) with regards to residences being reminded to cut back hedges that overhang on footpaths.

24/193 Speed Watch

24/193.1 Receive update regarding Speed Watch activity.

24/193.2 Receive update and decide what actions (if any) with regards to Little Sampford speeding issues on Hawkins Hill

24/193.3 Receive update regarding 20's Plenty in Essex Campaign

24/194 Grass Cutting and Trees

Receive update and decide what actions (if any) with regards to grass cutting in the village.

24/195 Closed Churchyard

24/195.1 Receive update and decide what actions (if any) with regards to repositioning tombs and levelling area.

24/195.2 Receive update and decide what actions (if any) with regards to the inspection of the Church roadside trees.

24/196 **Church Clock**

Receive update and decide what actions (if any) with regards to the Church Clock.

24/197 **Liaison with the Village and Village Organisations**

Receive update regarding activity with Village organisations.

Receive update and decide what actions (if any) with regards to the ECC consent for the installation of a Preunus Prendula tree.

24/198 **Village Hall**

Receive update and decide what actions (if any) with regards to the revision of the agreement between Essex County Council and the Village Hall.

24/199 **Defibrillators**

Receive update regarding registration and inspection of Gt. Sampford defibrillator.

24/200 **Matters to be Raised by Members for the Next Agenda**

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

24/201 **Next Parish Council Meeting**

21st January 2025

24/202 **Meeting Close**

*Signed... **Kevin Kelson** ... Clerk & RFO Dated 10th December 2024.*

The Public and Press are welcome to attend.

In accordance with standing order 3(f) the maximum time allowed for this item is 15 minutes and in accordance with standing order 3 (g) a member of the public shall not speak for more than three minutes. At the close of this item members of the public will no longer be permitted to address the council. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.