

The Sampfords Parish Council

KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **21st January 2025 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

24/203 Apologies for Absence

Accept apologies of absence.

24/204 Public Forum

The Public and Press are welcome to attend in accordance with the following council policies & procedures: Those wishing to speak or raise any issue are requested to do so at the public participation session at the beginning of the meeting with respect to items on the agenda and other matters that are of mutual interest. In accordance with Standing Order 3(f) the maximum time allowed for this item is 15 minutes and in accordance with standing order 3 (g) a member of the public shall not speak for more than three minutes. At the close of this item members of the public will no longer be permitted to address the council. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

24/205 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting. Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. Members with prejudicial interests will also not be permitted to speak and address the council on those interests.

24/206 Minutes

To approve the minutes of the Council meeting held on the 17th December 2024 as a true record.

24/207 District & County Councillors Reports

To receive reports from District and County councillors, discuss and agree any actions (if any)

24/208 Clerk's Report

To receive report from the Clerk / RFO, discuss and agree any actions.

24/209 Finance

Current Account Balance as of: 31/12/2024: £25,904.76

Reserves Account Balance as of: 31/12/2024: £26,285.73

24/209.1 Approve and authorise payments for this month.

24/209.2 Receive update and finalise the Budget and Precept for 2025/26

24/210 Planning

- Discuss and agree any actions regarding the establishment of a Planning Committee with terms of reference / delegated authority.

- Receive report and decide what actions (if any) with regards to any parish applications for planning.
- Receive update regarding the establishment of terms of reference for Sampfords Neighbourhood Plan sub-committee.

24/211 Website and IT

Receive report and decide what actions (if any) with regards to Requirements Specification Document to obtain quotes to migrate web & email hosting / data storage to a new provider.

24/212 Grants

Receive report and decide what actions (if any) with regards to Uttlesford District Council Energy Grant and Love Your Bus Grant Fund.

24/213 Recreation Ground

Receive update and decide what actions (if any) with regards play area equipment and gym flooring.

24/214 Highways and Footpaths

Receive update and decide what actions (if any) with regards to residences being reminded to cut back hedges that overhang on footpaths.

24/215 Speed Watch

- Receive update regarding Speed Watch activity.
- Receive update and decide what actions (if any) with regards to Lt. Sampford speeding issues on Hawkins Hill

24/216 Grass Cutting and Trees

Receive update and decide what actions (if any) with regards to grass cutting in the village.

24/217 Closed Churchyard

- Receive update and decide what actions (if any) with regards to repositioning tombs and levelling area.
- Receive update and decide what actions (if any) with regards to the inspection of the Church roadside trees.

24/218 Church Clock

Receive update and decide what actions (if any) with regards to the Church Clock.

24/219 Liaison with the Village and Village Organisations

- Receive update regarding activity with Village organisations.
- Discuss and agree any actions regarding celebrating VE Day 80 (08.05.2025)
- Discuss and agree any actions regarding COVID-19 Day of Reflection (09.03.2025)
- Receive update and decide what actions (if any) with regards to the ECC consent for the installation of a Preunus Prendula tree.

24/220 Village Hall

Receive update and decide what actions (if any) with regards to the revision of the agreement between Essex County Council and the Village Hall.

24/221 Matters to be Raised by Members for the Next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

24/222 Next Parish Council Meeting

18th February 2025

24/223 Meeting Close

Signed... Kevin Kelson ... Clerk & RFO Dated 14th January 2025.