

The Sampfords Parish Council

KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **20th January 2026 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

25/139 Apologies for Absence

Accept apologies of absence.

25/140 Public Forum

The Public and Press are welcome to attend in accordance with the following council policies & procedures: Those wishing to speak or raise any issue are requested to do so at the public participation session at the beginning of the meeting with respect to items on the agenda and other matters that are of mutual interest. In accordance with Standing Order 3(f) the maximum time allowed for this item is 15 minutes and in accordance with standing order 3 (g) a member of the public shall not speak for more than three minutes. At the close of this item members of the public will no longer be permitted to address the council. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

25/141 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting. Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. Members with prejudicial interests will also not be permitted to speak and address the council on those interests.

25/142 Minutes

To approve the minutes of the Council meeting held on 16th December 2025 as a true record.

25/143 District & County Councillors Reports

To receive reports from both District and County councillors, discuss and agree any actions (if any)

25/144 Clerk's Report

To receive report from the Clerk / RFO, discuss and agree any actions.

25/145 Finance

Current Account Balance as of: 28/11/2025: £ 3,444.43

Reserves Account Balance as of: 28/11/2025: £21,465.03

- Approve and authorise payments for this month.

25/146 Planning

- Receive report and decide what actions (if any) with regards to any parish applications for planning.

25/147 Grants

- Receive report and decide what actions (if any) with regards to Sampfords on Sustainability, the Love Essex Fund grant for the recreation ground, the 2025-26 London Stansted Airport Community Award and The Lottery Funding for a climbing frame.

25/148 Closed Churchyard

- Receive update and decide what actions (if any) with regards to repositioning tombs and levelling area.
- Receive update and decide what actions (if any) with regards to maintenance of the Church roadside trees by TreeWorks.

25/149 Recreation Ground

- Receive report and decide what actions (if any) with regards to the Recreation Ground
 - Replacement swing seats
 - Southern Net requires a peg
 - Gate temporarily removed

25/150 Grass Cutting and Trees

- Receive update and decide what actions (if any) with regards to grass cutting in the villages.

25/151 Highways and Footpaths

- Receive update and decide what actions (if any) with regards to Highways & Footpaths

25/152 Church Clock

- Receive update and decide what actions (if any) with regards to specialist visit

25/153 Liaison with the Village and Village Organisations

- Receive update regarding activity with Village organisations.
- Receive update regarding Speed Watch activity

25/154 Village Hall

- Receive update and decide what actions (if any) with regards to the revision of the agreement

25/155 Matters to be Raised by Members for the Next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

25/156 Next Parish Council Meeting

17th February 2026

25/157 Meeting Close

Signed... Kevin Kelson ... Clerk & RFO Dated 15th January 2026.