

The Sampfords Parish Council



KEVIN KELSON

Clerk & RFO

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Village Hall, Great Sampford,
Saffron Walden, CB10 2RL

All members of **THE SAMPFORD'S PARISH COUNCIL** are summoned to attend a **MEETING OF THE FULL PARISH COUNCIL** to be held at **The Sampfords Village Hall** on **20th October 2026 AT 7:15 PM** for the transaction of the business as set out below.

AGENDA

26/123 Apologies for Absence

26/124 Public Forum

The Public and Press are welcome to attend in accordance with the following council policies & procedures:

Those wishing to speak or raise any issue are requested to do so at the public participation session at the beginning of the meeting with respect to items on the agenda and other matters that are of mutual interest. In accordance with Standing Order 3(f) the maximum time allowed for this item is 15 minutes and in accordance with standing order 3 (g) a member of the public shall not speak for more than three minutes. At the close of this item members of the public will no longer be permitted to address the council. In accordance with standing order 3(h), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.

26/125 Members' Declarations of interest

To declare the existence and nature of any Disclosable Pecuniary Interest, other Pecuniary Interest or Non-Pecuniary Interest relating to items on the agenda having regard to the Code of Conduct for Members and having taken appropriate advice where necessary before the meeting. Please note: When Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. Members with prejudicial interests will also not be permitted to speak and address the council on those interests.

26/126 Minutes

To approve the minutes of the Council meeting held on 15TH September 2026 as a true record.

26/127 District & County Councillors Reports

To receive reports from both District and County councillors, discuss and agree any actions (if any)

26/128 Clerk's Report

- Update regarding potential breach of Financial Regulations
- Update regarding transfer of accounts to Unity Trust Bank
- Councillor Training

26/129 Finance

Current Account Balance as of: 30/09/2026: £16,977.80

Reserves Account Balance as of: 30/09/2026: £24,650.42

- Approve and authorise any payments for this month.
 - Clerk's Expenses £137.28
 - CJ Butcher 3826 - £1688.00
 - CouncilWise £162.00 (internal Audit)

26/130 Planning

Receive report and decide what actions (if any) with regards to any parish applications for planning.

UTT/26/2455/FUL Adjacent To Collins Cross Tindon End PROPOSAL: S73 application to remove condition 11 (Self-Build) of UTT/25/1967/FUL - Change of use and extension to stable to convert into dwelling and associated works

UTT/26/2451/HHF Dove House Farm Tindon End PROPOSAL: Demolition of outbuilding and erection of single storey extension and associated works

UTT/26/2452/LB Dove House Farm Tindon End PROPOSAL: Demolition of outbuilding and erection of single storey extension and associated works

UTT/26/2466/FUL Dove House Farm Tindon End PROPOSAL: Conversion and adaptation of redundant barn to residential dwelling and associated works

UTT/26/2467/LB Dove House Farm Tindon End PROPOSAL: Conversion and adaptation of redundant barn to residential dwelling and associated works

Application to vary a Premises Licence under the Licensing Act 2003 Sandyford Vineyard Salix Farm

UTT/26/2512/TCA Rangimarie High Street Great Sampford Proposal 1 no. Pinus Sylvestris - crown reduce by 1/3, approx. 2-3m in height

UTT/26/2519/PAQ3 Barns At Giffords Farm Tindon End Proposal Prior Notification of change of use conversion of redundant agricultural barns to one dwelling

UTT/26/2525/DOC Exmoor Spare Penny Lane South Proposal Application to discharge condition 3 (materials) and condition 4 (detail drawings) attached to UTT/26/1961/HHF

26/131 Highways and Footpaths

Receive update and decide what actions (if any) with regards to Highways & Footpaths

- Footpath Bridge – Maynard's
- Howe Lane traffic / Accidents

26/132 Grant Applications

Receive report and decide what actions (if any) with regards to:

- Sampfords on Sustainability

26/133 Church Relationships

Receive update and decide what actions (if any) with regards to repositioning tombs and levelling area.

26/134 Recreation Ground

Receive report and decide what actions (if any) with regards to the Recreation Ground

- Slide / Zipwire / Gate

26/135 Village Maintenance

Receive update and decide what actions (if any) with regards to future repairs / maintenance to the Church Clock

26/136 Open Spaces

Receive update and decide what actions (if any) with regards to grass cutting in the villages.

25/137 Community Engagement

Receive update (if any) regarding activity with Village organisations.

Receive update (if any) regarding Speed Watch activity

26/138 Village Hall Committee Update

Receive update and decide what actions (if any) with regards to:

- The revision of the Joint Use agreement
- Publication of 2026/27 Village Hall Meetings
- Publication of Village Hall Committee Minutes
- Formal Village Hall Accounts Bank Reconciliations
- Appointment of replacement Councillor on the Village Hall Committee

26/139 Matters to be Raised by Members for the Next Agenda

Please note that no decisions can lawfully be made under this item. LGA 1972 section 12 10(2) (b) states that business must be specified; therefore, the Council cannot lawfully raise matters for decision.

26/140 Next Parish Council Meeting

17th November 2026

26/141 Meeting Close

Signed... Kevin Kelson ... Clerk & RFO Dated 13th October 2026.